

## Parker's Church of England Primary Academy

Executive Headteacher: Mrs Sarah Disney

Pound Hill, Saham Toney, Thetford, Norfolk, IP25 7HP
Tel: 01953 881601 Email: office@parkers.norfolk.sch.uk Web: www.parkers.norfolk.sch.uk

2<sup>nd</sup> November 2020

Dear Parents/Carers

In light of the changing situation we find ourselves in, the following changes are to be made and added to the schools risk assessment.

- From Tuesday 3<sup>rd</sup> November unless you are medically exempt all parents and teachers will need to wear a mask outside at drop off and pick up.
- With immediate effect Please maintain social distancing rules in the playground and once
  you have dropped off or collected leave the school grounds promptly.
- With immediate effect Children are <u>not</u> permitted to play on the school equipment before or after school.
- With immediate effect If you need to speak with your child's class teacher and your
  conversation is likely to last more than 30 seconds then you will need to make an
  appointment for a phone call conversation or a virtual meeting. Please e-mail the office to
  arrange.

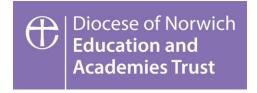
The schools risk assessment will be updated and published tomorrow.

**Kind Regards** 

Sarah Disney Executive Headteacher







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