



Executive Headteacher:

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## The Dove Federation



**Mrs Sarah Disney** 

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18<sup>th</sup> March 2020

## Dear Parents/carers

I wanted to write to all parents to outline to you the plans we have in place as a federation to help you over the coming weeks.

If schools are to remain open we have a contingency plan across the federation as to how we can cover classes by moving staff as required between the two schools. In the event that we do not have enough staff to open both schools, a decision will be made based on staff availability as to which school remains open. Whichever is open, pupils from both schools can attend if their parents/carers are key workers or you are unable to find alternative childcare. Until otherwise directed we will try to maintain a service for all pupils. Please ensure you regularly check your emails and text messages as this will be the quickest route for us to contact all parents/guardians to keep you informed.

Today we have made the decision, following on from guidance from the local authority, to cancel from tomorrow all outside music and sports providers. This means that there will be no music tuition, before school or during school, and no sports based after school clubs.

We have also decided that collective worship will now be held in classrooms and lunch times will be staggered. This might mean lunch time is slightly later for some pupils than they are used to. As pupil numbers or staff numbers decline, we may decide that this is no longer practical but we will do our upmost to keep you as well informed as possible.

Yesterday, you will have received an exercise book for your child to complete work in should we close. Teachers will email work for pupils to complete alongside any work they may already have sent home. If you have any queries, regarding the work set or require assistance, please email the school office who will pass on your email to the relevant member of staff. Teachers will try and get back to you as soon as possible but obviously, this depends on their own health. Where possible if they are unable to reply a different member of staff will make contact.

Thank you for your continued support in these difficult times. Can I ask you to please remember that staff are doing their upmost in these difficult times to keep our children safe, whilst providing an education for them now and also thinking about how to provide this remotely. I will endeavour to forward on new information as soon as possible.

Kind regards

Mrs Disney