

Parker's CE VC Church of England Primary School

**Pound Hill
Saham Toney
Norfolk
IP25 7HP**

Tel: 01953 881601

Email: sbm@parkers.norfolk.sch.uk

Website: www.parkers.norfolk.sch.uk

Executive Headteacher: Mrs Sarah Disney

NO 96

5-11 years

- **Salary: Scale A - £17,364 pro rata (£2,924.17 actual salary)**
- **Permanent contract**
- **Part time – 7.5 hours per week**
- **Term time**
- **Starting Monday 20th April 2020**

You will be required to supervise children in all areas of the school, including the dining room, play areas, classroom, as directed by senior management in order to ensure the safety and good behaviour of the children. You will ensure that a good atmosphere is maintained at the meal time and encourage good eating habits and assist younger children where necessary. The role will involve the setting up and clearing away of tables and ensuring that the hall is cleared and cleaned at the end of lunch time. You will also be required to administer first aid when needed.

Person Specification:

- Empathy with children
- Able to exert authority and give directions/instruction in a confident manner
- Able to communicate with children and adults
- Knowledge of school standards and procedures
- Knowledge of health and safety regulations within a school environment, Basic Health and Safety Training, plus awareness of how to obtain information on children's allergies or asthma, etc. and how to use epipens, etc.
- Flexibility
- Approachability

How to apply

A job description is available to download from attachments.

An application form must be completed, which can be downloaded from the school website. Please return completed forms to sbm@parkers.norfolk.sch.uk

Closing date: 13 March 2020 at 12:00 noon

Interview date: TBA

“This school is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment. To this end, you may be required to undergo pre-employment checks.”

“This post is likely to come under the requirements of the Childcare (Disqualification) 2009 Regulations and the successful applicant will be required to complete a declaration form to establish whether they are disqualified under these regulations.”